# Quick Start Fact Sheet

**Key Principle:** Care Coordination

## The Idea

What areas do you want to focus on for improvement?
- Data on students with asthma who are absent.
- Consistent school or district data on chronic disease impact on school attendance.

Would like to gather information about students with asthma when they are absent to develop informed initiatives to improve student attendance.

SMART Goals – see Appendix B

## Goals

What exactly is it that you want to achieve?
- Collect data on all students who have asthma in [NJ School] to understand the reasons for absence during the school year 20XX-20XX.
- Develop a template to categorize reasons for absences from evidence-based resources.
- Report results monthly to address the need to check often and early to keep students in school when appropriate.
- Benchmark results for next school year.
- Develop initiatives that address major findings for next school year.
- Pilot study that can be expanded to other chronic diseases, or “regular” student population within school and district.

## Action Steps

- Consider who will be affected and how?
- Get buy-in for your initiative. Who are the individuals who must be involved and engaged in your initiative?
- Who can lead the initiative? What partners/stakeholders should be involved?
- What resources will be needed? (i.e. types of staff and required time; supplies and materials, equipment, other resources; estimated costs).
- What are possible challenges and barriers? Reflect on these and think about possible solutions and strategies.
- What is your timeline?
- Do you have a short-term outcome to demonstrate early visible improvements?
- How will you share/communicate your proposed initiative and with whom?
- Have you thought about sustainability for your project? Will this be a project you can continue annually?

## Resources

- What resources can guide this project using evidence-based, best-practices?
- Are there templates, information, guides already in place?
- What are others doing? Find out about other initiatives. What are other schools, districts, states doing? Do not limit yourself to nursing-related initiatives. Be sure to ask what were the lessons learned.
- Are there funding sources and grants that can help offset costs?

## Measure Outcomes

- How will you measure progress and success?
- What are your outcome measures?
- How often will you check and measure your progress?
- Who will be responsible for collecting and reporting the information/data?
- How will you evaluate your initiative to determine success?

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**Social Media**

- @attendanceworks
- @Campaign4Kids
- @schoolnurses
- @NJSSNA1
- #attendance
- #schooleveryday
- #EveryDayCounts
- #AttendanceMatters
- #NJSchoolNurseLeadership

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For more details on this project, see Chapter 2, Idea 1.